

MEETING RECAP & MINUTES



Date/Time:

Meeting:

April 15, 2020 12:00 p.m.

ASAM Board Meeting

Prepared by:

Jon Lunderberg – 616-299-8243

Present: James Bockheim Steve Coates, Matt DeVries, Chris Fennema, Dan Hall, Travis Koetje, Jon Lunderberg, Mike Martinchek, Ann Plummer, Mark Rysberg, Brian Strick, John Turner Matt VanHekken, Tony Vermaas Nell Witting.

Absent: Chris Fennema, Carrie Osborn

ACTION ITEMS

Item	Assigned	Follow-Up Date
Committee Invitation: Tony Vermaas will invite Pete Carlson from Windemuller Electric to be on a committee – Safety, CWDA, and/or Programming	Tony Vermaas	5/20/2020
Safety: Sample COVID-19 Preparedness Plan	Safety Committee	4/30/2020
Finances: Request approval from ASA National from delay the membership drop date 9/1/2020 to 10/31/2020 and defer the May 2020 mailing for ASAM Membership Renewals to June 2020 due to COVID-19	Ann Plummer	4/30/2020
Membership: Ann Plummer and Brian Strick will follow up with Prism’s membership.	Ann Plummer & Brian Strick	5/20/20
MCOY: The data from the nominees needs to be summarized and distributed – this data is confidential.	James Bockheim & Nell Witting	TBD

NEXT MEETING(S)

When	Where	Who	When	Purpose
May 20, 2020	Bistro Bella Vita, Zoom? TBD.	Board	12:00 p.m.	Monthly Meeting
June 17, 2020	Bistro Bella Vita, Zoom? TBD.	Board	12:00 p.m.	Monthly Meeting

MEETING AGENDA

Executive	Steve	CWDA	Dan/Carrie
Legislative	John & Tony	MCOY	James
Executive Recruiting	Tony	Membership	Brian
Marketing and Admin	RM&D	Programing	Travis
Safety/Education	John		
Financials	Ann	Open Discussion	

MOTIONS

M/S/C (Motion, Support & Consent) **M/S/C** to approve to approve the four-person slate for three year terms commencing on 7/1/2020 and concluding on 6/30/2023:

1. Dan Hall
2. Travis Koetje
3. Mark Rysberg
4. Matt VanHekken

M/S/C to approve the fiscal year to date Financial Statements through 1/31/2020.

M/S/C to request approval from ASA National from delay the membership drop date 9/1/2020 to 10/31/2020 and defer the May 2020 mailing for ASAM Membership Renewals to June 2020 due to COVID-19.

MEETING MINUTES

Call to Order: Steve Coates called our first conference call ASAM Board Meeting to order with a roll call at 12:01 p.m.

Executive (Steve Coates): ASAM, the Board and the Executive want to recognize and appreciate all the flexibility and commitment you have as we work through the struggles created by COVID-19. Thank you. As always, “keep your eye on the prize”. Due to no ASAM Board Meeting in March 2020, Jon Lunderberg explained that we will be voting on a motion to approve the slate for directors for the 7/1/2020 to 6/30/2023 three year term via e-mail. **M/S/C (via e-mail)** to approve to approve the four-person slate for three year terms commencing on 7/1/2020 and concluding on 6/30/2023:

1. Dan Hall
2. Travis Koetje
3. Mark Rysberg
4. Matt VanHekken

Executive Recruiting (Tony Vermaas): Tony Vermaas will invite Pete Carlson from Windemuller Electric to be on a committee – Safety, CWDA, and/or Programming.

Legislative (John Turner / Tony Vermaas): Executive Order 2020-42 extended “Stay Home, Stay Safe” to May 1, 2020. If it expires on May 1, 2020, the indications are that not all job sites will re-open and the rules for the ones that do, may be much different than the past. ABC is distributing a petition to its members to present to Governor Whitmer with a plan for both safe and productive construction.

Marketing and Admin (Reagan Marketing): The Scoreboard is attached and the metrics are up due to SUBExcel and ASAM being named the Chapter of the Year.

Safety (John Turner): Every ASAM member has a moral duty to protect their employees. We all need to have preparedness plans in place for the COVID-19 world. The Safety Committee is meeting on April 23, 2020 with MIOSHA/Phu Nguyen. One of the goals for the Safety Committee meeting will be to review a sample preparedness plan. Tony Vermaas distributed ABC’s Construction Industry, Safety Coalition Recommendations: COVID-19 Exposure Prevention, Preparedness, and Response Plan for Construction and it is attached.

Financial Statements (Ann Plummer): **M/S/C** to approve the fiscal year to date Financial Statements through 1/31/2020. **M/S/C** to request approval from ASA National from delay the membership drop date 9/1/2020 to 10/31/2020 and defer the May 2020 mailing for ASAM Membership Renewals to June 2020 due to COVID-19. The goal is to include an update in June with ASAM’s plans and programming. For the 6/30/2019 to 7/1/2020 fiscal year to date through February 29, 2020, ASAM, excluding MCOY is about \$5K behind budget. Ann Plummer is pre paring a 90 day cash flow analysis to get us to our 6/30/2020 fiscal year end.

CWDA (Dan Hall / Carrie Osborn): The 3/4/2020 Rally for CWDA was a tremendous success. Carrie and the CWDA team did an excellent job. Phoenix Interiors won the team competition. Construction won with the funds that were raised – it should be another good year.

MCOY (James Bockheim): **Confidential** – In a COVID-19 world a 500 person event should be modified due to three primary reasons: 1) We want to keep everyone healthy and safe, 2) Funds for sponsorships might be limited, and 3) We may not have enough data for the voting. Therefore, we expect our September 10, 2020 date to be postponed into the winter, spring, summer, or maybe even fall of 2021. The MCOY award might be a MCOY 2020/21 instead of a MCOY 2020. It is important to keep this confidential at the board level – we want a clear, consistent, positive message sent out to the construction community when the time is correct.

Membership (Brian Strick): COVID-19 changed the momentum from the first week of March when ASAM was named the Chapter of the Year at the SubEXCEL Conference. Ann Plummer and Brian Strick will follow up with Prism’s membership.

Programming (Travis Koetje): We have had two events since COVID-19 took control. We had 61 people attend the AMI Learning Center presentation on 3/11/2020 with positive feedback. On April 8, 2020, Mark Rysberg and his team at Hilger Hammond provided solid real time information in a Q&A format. We will try to tailor future events to Zoom meetings. The May 13, 2020 meeting could be a COVID-19 Back-to-Work meeting with Phu Nguyen – What is working? What needs improvement? Construction Advancement Forums (CAFs) and ASA National resources should be included in the mix to provide value to our members. We are in this together.

MEETING RECAP & MINUTES

Martha-Ann Marley: We may want to approach Martha-Ann Marley about a future webinar. She was the keynote speaker SUBExcel 2020.

Fred Upton: Mark Rysberg will reach out to Representative Fred Upton. The goal would be to provide a West Michigan trade group perspective to decisions that are being made.

Adjourned: We adjourned at 12:54 p.m.

Post Meeting Wisdom: After the meeting, Steve Coates shared a thank you with some of us. He wrote "**Thank you for joining the conference call today. As we experienced today, we are stronger together!**" Steve's comments came from Proverbs 11:14 "*where there is no counsel, the people will fall; But in the multitude of counselors there is safety*"

Submitted by: Jon Lunderberg
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