

## MEETING RECAP & MINUTES



**Date/Time:  
Meeting:**

**September 18, 2019 12:00 p.m.  
ASAM Board Meeting**

**Prepared by:** Jon Lunderberg – 616-299-8243

**Present:** James Bockheim, Steve Coates, Matt DeVries, Dan Hall, Travis Koetje, Jon Lunderberg, Mike Martinchek, Sarah Pfeiffle, Ann Plummer, John Turner.

**Absent:** Mark Rysberg, Brian Strick, Carrie Osborn, Tony Vermaas, and Matt VanHekken.

### ACTION ITEMS

Item	Assigned	Follow-Up Date
<b>Financial Statements:</b> The 7/31/2019 and 8/31/2019 financial statements will need to be reviewed	<b>Ann Plummer</b>	10/16/2019
<b>SWMGT Videos:</b> John Turner will see if the SWMGT Videos can be made available to ASAM Members.	<b>John Turner</b>	October 2019

### NEXT MEETING(S)

When	Where	Who	When	Purpose
<b>October 16, 2019</b>	<b>Bistro Bella Vita</b>	<b>Board</b>	<b>12:00 p.m.</b>	<b>Monthly Meeting</b>
November 20, 2019	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
December 18, 2019	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
January 15, 2020	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
February 19, 2020	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
March 18, 2020	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
April 15, 2020	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
May 20, 2020	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting
June 17, 2020	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting

### MEETING AGENDA

Executive	Steve	CWDA	Dan/Carrie
Legislative	John & Tony	MCOY	James
Executive Recruiting	Tony	Membership	Brian
Marketing and Admin	RM&D	Programing	Travis
Safety/Education	John		
Financials	Ann	Open Discussion	

### MOTIONS

- M/S/C** (Motion, Support & Consent) to approve the August 21, 2019 minutes.
- M/S/C** to approve the Fiscal Year End June 30, 2019 financial statements.

### MEETING MINUTES

**Commenced:** Steve Coates called the meeting to order at 12:03 p.m.

**Executive (Steve Coates):** Two of our members are hitting major milestones: on 9/19/2019 Andy J. Egan is celebrating its 100<sup>th</sup> anniversary and Pleune Service Company is celebrating its 45<sup>th</sup> Anniversary on 10/3/2019. The executive committee meeting was re-scheduled for 10/9/2019. We need to announce the committees that need members and make personal invitations to recruit new and younger members.

**Legislation (John Turner):** The legislative front is focused on the State of Michigan budget and the gas tax. These two topics are controlling all legislative initiatives and conversations. The "Fly In" to meet with federal representatives was rescheduled for June 2020.

**Executive Recruiting (Tony Vermaas):** No Update.

**Marketing (Sarah Pfeiffle):** The Scoreboard was up on all metrics except the website. The Chapter of the Year application is due 11/1/2019. The fall newsletter will be a post MCOY activity.

**Safety (John Turner):** The next Safety Officer meeting will be on 10/3/2019 at Andy J. Egan Co., Inc. This will be Seth Wehner's first meeting. The project walkthroughs have been less productive as they grew. Large groups are less effective for project walkthroughs. Choosing the right project at the right stage in the schedule is also important.

**Financial Statements (Ann Plummer):** The final 6/30/2019 FYE financial statements showed Net Income of \$10K vs. a budget loss of \$3K. The savings were driven by RM&D's \$62.4K actual expense being \$22.4K less than \$84.8K budget. The 7/31/2019 and 8/31/2019 financial statements will be reviewed at the 10/16/2019 board meeting. Current year collection of dues is going well – all but seven members have renewed.

**M/S/C** to approve the Fiscal Year End June 30, 2019 financial statements.

**CWDA (Dan Hall):** Two teams signed up at the last ASAM meeting. The Website is up. The Registration is up. We will push CWDA after MCOY. The video was excellent. 3/4/2020 is the day.

**MCOY (James Bockheim):** Everything is T-ed up. RM&D is crossing the T's. John is engaged. Generous sponsors have assisted with the cost. We need more sponsorships to bring even, e.g. \$500 per member is helpful. Tickets are available, but very few are remaining. Voting is done and tabulated. The playbook is done.

**Membership (Brian Strick):** No Update.

**Program (Travis Koetje):** The employee engagement meeting with Darlena Regula was very good. A joint event with CFMA in spring of 2020 is being planned. BPI is coming up for November.

**Vocational Village:** Chris Fennema described the Vocational Village. ABC is reaching out to get contractors to attend the third Wednesday of the month visits to Ionia and Jackson prisons (Steve Coates has visited both). The fundamental training is fantastic and accredited by NCCER.

**Adjourned:** Steve Coates adjourned the meeting at 1:04 p.m.

**Submitted by:** Jon Lunderberg  
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