



Date/Time:

Meeting:

May 15, 2019 12:00 p.m.

ASAM Board Meeting

Prepared by:

Jon Lunderberg – 616-299-8243

Present: James Bockheim, Steve Coates, Matt DeVries, Dan Hall, Travis Koetje, Jon Lunderberg, Mike Martinchek, Jeff Moomey, Brian Strick, John Turner, Tony Vermaas, Matt VanHekken, and Sarah Pfeiffle.

Absent: Carrie Osborn, Ann Plummer, Mark Rysberg, and Chris Weaver.

ACTION ITEMS

Item	Assigned	Follow-Up Date
Financial Statements: Ann will distribute interim financial statements starting with 2/28/2019 for approval at the 6/19/19 board meeting	Ann Plummer	6/19/2019
Safety Point Person: Please send recommendations for retaining a new point person for safety to John Turner.	The Board of Directors	6/19/2019

NEXT MEETING(S)

When	Where	Who	When	Purpose
June 19, 2019	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting

MEETING AGENDA

Executive	Tony	CWDA	Dan/Carrie
Legislative	John	MCOY	James
Executive Recruiting	Tony	Membership	Brian
Marketing and Admin	RM&D	Programing	Travis
Safety/Education	John		
Financials	Ann	Open Discussion	

MOTIONS

- M/S/C** (Motion, Support & Consent) to approve the April 17, 2019 minutes
- M/S/C** The motion is to allow membership to any applying trade contractor performing 30% or less of their current work (by job location) as a prime contractor. A prime contractor is defined as a contractor providing general contracting or construction management services directly to an owner under which the contract with additional trade contractors. This membership stipulation will be reviewed annually with the aforementioned entity via their renewal form to maintain the integrity and vision of the Association.

MEETING MINUTES

Commenced: Tony Vermaas called the meeting to order at 12:03 p.m.

Executive (Tony Vermaas): ASAM passed a motion to define a trade contractor as a contractor who does 30% or less of their work as a prime contractor. The membership committee will review the membership list annually to ensure that all members of ASAM are trade contractors and not prime contractors.

Legislation (John Turner): In response to the repeal of the Prevailing Wage Law in Michigan, PLAs (Project Labor Agreements) and wage schedules are becoming more prevalent. The message is to review the specifications closely when bidding.

Executive Recruiting (Tony Vermaas): Mike Martinchek and Chris Fenema were elected to the Board at the May GMM. Welcome aboard.

Marketing (Sarah Pfeiffle): The ASAM App is ready. The monthly cost for Grand Aps to host it is \$80-\$90 per month. The Push Notifications were tested. The Spring News Letter went out on 5/3/2019. The Summer News

MEETING RECAP & MINUTES

Letter will go out in July – please send articles and announcements to Sarah. The Whitecaps event is set for 8/27/2019; it's a free event with an optional \$10 donation to CWDA.

Safety (John Turner): ASAM had its Safety Officer meeting last week. We need to replace Brian Gall to spearhead safety. Please send replacement recommendations to John Turner. The plan is to continue project walk throughs and quarterly safety officer meetings. A Mentorship program for newer safety people, a safety hotline, and a safety peer group are in the development pipeline.

Financial Statements (Ann Plummer): ASAM has approved the financial statements through 1/31/2019. The goal is to catch up at the 6/19/2019 board meeting in anticipation of the 6/30/2019 fiscal year end.

CWDA (Dan Hall & Carrie Osborn): The 2019 CWDA RALLY was a success and the planning for 2020 has commenced. The CWDA Mission, Bylaws and programs are being reviewed (Norm Brady, Jen Schottke, & Steve Coates). The HBA is not contributing money to CWDA, so the plan is for them to participate, if able, but not vote unless they contribute. Financial controls for spending are being added as well. CWDA applied for a \$30K Michigan Works Grant – stay tuned.

MCOY (James Bockheim): MCOY voting is in process. Comments from Trade Contractors help change behaviors of the nominees with the post MCOY feedback. Please invest time in voting and improving construction practices with detailed comments for improvement. Sponsors are excited and they are calling ASAM.

Membership (Brian Strick): ASAM received an inquiry from a union hall about membership. A union hall is not a trade contractor, so they may not be qualified to be a member. If they respond with an application, the board will review the request at that time. There was a long list of potential members that are being contacted.

Program (Travis Koetje): We have a panel set up for marijuana with Steve Hilger moderating on 6/12/2019. The program committee is meeting on 6/7/2019 to set up the 2019/2020 program year. We will be moving the January 2020 GMM with Phu Nguyen and Safety to the afternoon.

Adjourned: Tony adjourned the meeting at 12:45 p.m.

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