



**Date/Time:**

**Meeting:**

**May 15, 2019 12:00 p.m.**

**ASAM Board Meeting**

**Prepared by:**

Jon Lunderberg – 616-299-8243

**Present:** Matt DeVries, Dan Hall, Travis Koetje, Jon Lunderberg, Mike Martinchek, Jeff Moomey, Carrie Osborn, Ann Plummer Brian Strick, John Turner, Tony Vermaas, and Sarah Pfeiffle.

**Absent:** James Bockheim, Steve Coates, Mark Rysberg, Matt VanHekken, and Chris Weaver.

**ACTION ITEMS**

Item	Assigned	Follow-Up Date
<b>Number of Members:</b> RM&D will reconcile the number of ASA Michigan members (72) with ASA National's (70)	<b>RM&amp;D</b>	July 17, 2019
<b>Summer Newsletter:</b> Tony Vermaas will do his last President's article. Travis Koetje will do a recap of the 6/12/2019 GMM on Marijuana.	<b>Tony Vermaas &amp; Travis Koetja</b>	July 1, 2019
<b>7/1/2019 to 6/30/2020 Budget:</b> Ann Plummer will e-mail the proposed budget.	<b>Ann Plummer</b>	July 15, 2019
<b>RM&amp;D Bill for CWDA:</b> Carrie Osborn will approach ABC to split the bill for CWDA.	<b>Carrie Osborn</b>	July 17, 2019

**NEXT MEETING(S)**

When	Where	Who	When	Purpose
July 17, 2019	Bistro Bella Vita	Board	12:00 p.m.	Monthly Meeting

**MEETING AGENDA**

Executive	Tony	CWDA	Dan/Carrie
Legislative	John	MCOY	James
Executive Recruiting	Tony	Membership	Brian
Marketing and Admin	RM&D	Programing	Travis
Safety/Education	John		
Financials	Ann	Open Discussion	

**MOTIONS**

- M/S/C** (Motion, Support & Consent) to approve the May 15, 2019 minutes
- M/S/C** to approve the officers as submitted: President – Steve Coates, Vice President – James Bockheim, Secretary – Jon Lunderberg, Treasurer – Ann Plummer, and Past President – Tony Vermaas.
- M/S/C** to approve 2/28, 3/31, 4/30, and 5/30/2019 financial statements.

**MEETING MINUTES**

**Commenced:** Tony Vermaas called the meeting to order at 12:06 p.m.

**Thank you:** Chris Weaver and Jeff Moomey completed their terms on the board of directs after four and six years of service respectively.

**Executive (Tony Vermaas):** **M/S/C** to approve the officers as submitted: President – Steve Coates, Vice President – James Bockheim, Secretary – Jon Lunderberg, Treasurer – Ann Plummer, and Past President – Tony Vermaas.

**Legislation (John Turner):** Rockford Construction, is hosting Pork & PAC for ABC on Thursday, June 20, 2019 from 4:00 PM - 6:30 PM. with opening remarks at starting at 4:15.

**Executive Recruiting (Tony Vermaas):** With the recent election of Mike Martinchek and Chris Fennema to the board of directors, Tony Vermaas gets a month off before networking with potential committee and board members. Dan Hall agreed to put his name in for a second term commencing 7/1/2020. Travis Koetje is finishing Tim Burgess' last year and will have his name in for a first term commencing 7/1/2020.

**Marketing (Sarah Pfeiffle):** The ASAM App with both Android and iPhone will be doing pushes for the Whitecaps event and distribution of minutes. According to ASA National we had 70 members last year and currently have 70 members. According to ASA Michigan we have 72 members. We need to have membership growth from last year to eligible to apply for the Chapter of the Year award. RM&D will confirm the current number of members. The announcement for the 7/1/2019 to 6/30/2020 Board of Directors was confirmed. Articles are needed for the summer newsletter. Tony will get his final President's letter submitted. Travis Koetje will do a quick recap of the June 12, 2019 GMM on Marijuana.

**Safety (John Turner):** The project walk through at a multi-family project run by Copperrock went well. Yesterday, 6/18/2019, Seth Wehner from SWMGT agreed to take over from Brian Gall (now employed at Consolidated Electric) as the safety point person for ASAM. Seth's charge is to push the quarterly meetings to the next level. John Turner will get a membership application from SWMGT; the intent is to provide a one year membership without charge.

**Financial Statements (Ann Plummer):** Through 5/31/2019, ASAM has \$83K of revenue and \$10.5K of net income which is almost \$5K more than our budgeted net income. Revenue was under budget due to relatively flat membership. RM&D efficiently managed its billable hours to keep the net income higher than budgeted. **M/S/C** to approve 2/28/19, 3/31/19, 4/30/19, and 5/30/2019 financial statements. Ann will send the budget for 2019/2020 out via e-mail.

**CWDA (Dan Hall & Carrie Osborn):** The HBA is struggling as a CWDA partner. Due to turnover at ABC, RM&D will be expanding its CWDA role. Carrie Osborn will approach ABC to split the RM&D bill. The two strong partners should be sharing the cost.

**MCOY (Sarah Pfeiffle):** MCOY nominations are due by Friday June 21, 2019. The MCOY committee will follow up with the trade contractors to ensure that everyone's voice is heard for nominations. Before the board meeting, James Bockheim with RM&D led a meeting to revisit the early days of MCOY (it was called COTY or Contractor of the Year for the first couple years).

**Membership (Brian Strick):** Brian Strick continues to put energy into the membership committee working the list of prospects. Brian had a conference call with Consolidated Electric's CFO and CEO (Lansing based) – stay tuned. Ann Plummer will follow up with Grand River Construction to see if they qualify to submit an application (70% of their projects need to be self-performed) – stay tuned. Ann will also follow up with West Michigan Dirtworks.

**Program (Travis Koetje):** The Marijuana panel GMM on 6/12/2019 went very well. We had 47 sign ups, 4 no shows, and 5 walk ins. 48 is good attendance for June. On Thursday, 6/7/2019 the program committee met to set up topics and speakers for 9/2019 to 6/2020 program year. Clark Construction and Dan Vos Construction are slated for the CAFs. We are planning a "Meet the GCs" session for June 2020.

**Adjourned:** Tony Vermaas adjourned his final meeting as President at 12:51 p.m. Tony's final meeting was 45 minutes – Thank you for all the work you have done in your leadership roles over the past two years.

**Submitted by:** Jon Lunderberg  
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