

## MEETING RECAP & MINUTES



**Date/Time:**  
**Meeting:**

**June 17, 2020 12:00 p.m.**

### ASAM Board Meeting

**Prepared by:** Jon Lunderberg – 616-299-8243

**Present:** James Bockheim, Chris Fennema, Dan Hall, Travis Koetje, Jon Lunderberg, Mike Martinchek (a/k/a iPad 7), Ann Plummer, Brian Strick, and John Turner.

**Absent:** Steve Coates, Matt DeVries, Carrie Osborn, Mark Rysberg, Matt VanHekken, Tony Vermaas, and Nell Witting.

### ACTION ITEMS

Item	Assigned	Follow-Up Date
<b>Committee Invitation:</b> Tony Vermaas will invite Pete Carlson from Windemuller Electric to be on a committee – Safety, CWDA, and/or Programming	Tony Vermaas	7/15/2020
<b>Financial Statements:</b> The May 31, 2020 financial statements and cash flow analysis will be e-mailed to the board	Ann Plummer	6/19/2020
<b>Board Meetings:</b> RM&D will confirm the schedule below with Bistro Bella Vita with proper social distancing.	RM&D	7/15/2020
<b>MCOY:</b> The data from the nominees needs to be summarized and distributed – this data is confidential.	James Bockheim & Nell Witting	TBD

### NEXT MEETING(S)

When	Where	Who	When	Purpose
July 15, 2020	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
August 19, 2020	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
September 16, 2020	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
October 21, 2020	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
November 18, 2020	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
December 16, 2020	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
January 20, 2021	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
February 17, 2021	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
March 17, 2021	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
April 21, 2021	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
May 19, 2021	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting
June 16, 2021	Bistro Bella Vita Plan B=ZOOM	Board	12:00 p.m.	Monthly Meeting

### MEETING AGENDA

Executive	James	CWDA	Dan/Carrie
Legislative	John & Tony	MCOY	James
Executive Recruiting	Tony & Steve	Membership	Brian
Marketing and Admin	RM&D	Programing	Travis
Safety/Education	John		
Financials	Ann	Open Discussion	

### MOTIONS

**M/S/C (Motion, Support, Consent)** to approve the May 20, 2020 minutes.

### MEETING MINUTES

**Call to Order:** James Bockheim called our first Zoom Board Meeting to order at 12:04 p.m.

**Executive (James Bockheim):** As most of you know, the May 20, 2020 meeting was President Steve Coates' last meeting due a personal schedule conflict today. James and the entire board want to thank Steve for his excellent leadership over the past year and his continued leadership over the next year. Steve closed out the year with a transition meeting with James Bockheim, President and John Turner, Vice President.

**M/S/C (Motion, Support, Consent)** to approve the May 20, 2020 minutes.

With an e-mail ballot, the following people were elected to a three-year term as directors on the board commencing 7/1/2020 and concluding 6/30/2023:

1. Dan Hall
2. Travis Koetje
3. Mark Rysberg
4. Matt VanHekken

The consensus of the board is due to the dynamic times, we should continue board meetings through the summer. The goal is to have a socially distanced "in person" meeting at Bistro Bela Vita on the third Wednesday of the month at noon. For those who may not be able to meet, we plan to have either a conference call or video conference available. Our contingency plan will be a ZOOM meeting for everyone. James will schedule an Executive Committee meeting in a week or so.

**Executive Recruiting (Tony Vermaas):** No report.

**Legislative Update (John Turner):** A lawsuit filed by the Mackinac Center Legal Foundation on behalf of the Associated Builders and Contractors of Michigan (ABC) and Grand Rapids-based DJ's Landscape Management ruled that Governor Whitmer overstepped her powers as governor and was illegally issuing orders without the authority of the legislature. The contested portion that was overruled were the OSHA-like penalties for violating the reopening standards.

**Marketing (Nell Whiting):** Nell is on PTO in Colorado biking up and down mountains with her entire family:



The scorecard was distributed. We need articles for the summer newsletter by the July 4<sup>th</sup> holiday weekend. We postponed the membership renewal announcements and deadlines.

**Safety (John Turner):** The first online virtual walkthrough was positive. The main issue is the size of the group walking the jobsite. Phu Nguyen will be doing a video with the highlights. As you recall, ASAM will be sending out weekly safety videos; the first one on 6/8/2020 went to the safety group. MIOSHA was working from home and may now go to job sites. The lesson learned from COVID-19 is that MIOSHA will be doing more virtual job site visits to minimize windshield time and maximize inspection time.

**Financials (Ann Plummer):** Ann shared her screen to show the board the year to date May 31, 2020 (11 month) financial statements. These will be e-mailed to the board after the meeting for review and approval at the July board meeting. After excluding MCOY, there was small loss of \$1.5K which was \$5K less than expected. The cash flow analysis is almost done.

**MCOY (James Bockheim):** Nell and her team did a great job getting announcement letters about MCOY out to our members and CM/GC partners. The leadership transition for MCOY from James to John Turner is pending.

**Membership (Brian Strick):** Brian is reaching out to social media connections, companies joining trade organizations, and others as they are referred. PlanGrid was a sponsor prior to being acquired by Autodesk; we are working to get them re-connected. B&V Mechanical will have both John Turner and Ann Plummer contact them.

**Programming (Travis Koetje):** Beene Garter did a great job this morning with the Cares Act and PPP. We have work to do for 2020/2021 program schedule. Travis will be calling a meeting today to meet with the committee (Dan Hall, Brian Lafrenier, Jon Lunderberg, Mike Martinchek, and Mark Rysberg).

**Open Discussion:** James Bockheim wants to make sure that everyone keeps a board retreat on the radar for the fall of 2020. Details to follow.

**Adjourned:** We adjourned at 12:48p.m. James' 1<sup>st</sup> meeting as President was 44 minutes long and productive. Well done!

**Submitted by:** Jon Lunderberg  
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