

MEETING RECAP & MINUTES



Date/Time:

Meeting: **November 18, 2020 12:00 p.m.**

ASAM Board Meeting

Prepared by: Jon Lunderberg – 616-299-8243

Present: James Bockheim, Chris Fennema, Dan Hall, Travis Koetje, Jon Lunderberg, Mike Martinchek, Carrie Osborn, Ann Plummer, Mark Rysberg, John Turner, Matt VanHekken, Tony Vermaas, and Nell Witting.

Absent: Steve Coates, Matt DeVries, and Brian Strick.

ACTION ITEMS

Item	Assigned	Follow-Up Date
Financial Statements: The 6/30/2020 FYE, monthly statements through 10/31/2020 financial statements, cash flow analysis and 7/1/2020 to 6/30/2021 Annual Budget will be e-mailed to the board	Ann Plummer	12/16/2020
MCOY: The 2019 data from the nominees needs to be summarized and distributed – this data is confidential.	James Bockheim & Nell Witting	TBD

NEXT MEETING(S)

When	Where	Who	When	Purpose
September 16, 2020	Andy J. Egan Co., Inc.	Board	12:00 p.m.	Monthly Meeting
October 21, 2020	ZOOM	Board	12:00 p.m.	Monthly Meeting
November 18, 2020	ZOOM	Board	12:00 p.m.	Monthly Meeting
December 16, 2020	ZOOM	Board	12:00 p.m.	Monthly Meeting
January 20, 2021	Andy J. Egan Co., Inc. or ZOOM	Board	12:00 p.m.	Monthly Meeting
February 17, 2021	Andy J. Egan Co., Inc. or ZOOM	Board	12:00 p.m.	Monthly Meeting
March 17, 2021	Andy J. Egan Co., Inc. or ZOOM	Board	12:00 p.m.	Monthly Meeting
April 21, 2021	Andy J. Egan Co., Inc. or ZOOM	Board	12:00 p.m.	Monthly Meeting
May 19, 2021	Andy J. Egan Co., Inc. or ZOOM	Board	12:00 p.m.	Monthly Meeting
June 16, 2021	Andy J. Egan Co., Inc. or ZOOM	Board	12:00 p.m.	Monthly Meeting

MEETING AGENDA

- | | | | |
|-------------------------|-------------|---------------------|-----------|
| 1. Executive | James | 7. Safety/Education | John →TBD |
| 2. Executive Recruiting | Steve | 8. MCOY | John |
| 3. Legislative | Tony & John | 9. Membership | Brian |
| 4. Financials | Ann | 10. Programing | Travis |
| 5. CWDA | Dan/Carrie | 11. Open Discussion | |
| 6. Marketing & Admin | Nell | | |

MOTIONS

M/S/C (Motion, Support, Consent) to approve the October 21, 2020 minutes.

MEETING MINUTES

Call to Order: James Bockheim called our Board Meeting to order at 12:05 p.m.

M/S/C (Motion, Support, Consent) to approve the October 21, 2020 minutes.

Executive (James Bockheim): After the recent MIOSHA communications and Michigan DHHS orders, we will plan on virtual board meetings for the foreseeable future. Renewals are coming in and notices are going out to Acrisure, CJ Masonry, Dependable Fire Protection DHE, Kent Companies, Kerkstra Precast, MacAllister, Ritsema, Van Dam Iron, Welch Tile, and West Michigan Dirt Works. The on-boarding documents are being developed. The scheduled board retreat and executive meetings are being postponed.

Executive Recruiting (James Bockheim for Steve Coates): No report.

Legislative Update (John Turner): PRO Act and Apprenticeship are in the pipeline. January 2021 is when more activity is expected.

Financials (Ann Plummer): Ann is almost done through October 2020. We are within \$20K of budget. That tracks with open renewal invoices for dues.

CWDA (Carrie Osborn / Dan Hall): A survey was sent out for a 2021 CWDA RALLY. With the restrictions, a 2021 RALLY is looking doubtful. A meeting for the set up team is pending.

Marketing (Nell Witting): Everything is in the scoreboard.

Safety (John Turner / James Bockheim): Rockford Construction is still working through the 12/1/2020 quarterly job site; it looks doubtful. The Monday Safety Videos are well received. Jen Sanford (Phoenix Interiors) will be taking over the safety team; please welcome Jen on board.

MCOY (John Turner / James Bockheim): MCOY met this morning. There will be a save the date campaign sent out through media and print.

Membership (Brian Strick): No report.

Program (Travis Koetje): The 11/11/2020 GMM was Cyber Security with Jamey Wofford from the KR Group with about 15-20 attendees. 12/9/2020 GMM will be a mock claim negotiation with Mark Rysberg from Hilger Hammond – please e-mail Mark with topics. 1/13/2020 GMM will be a virtual MIOSHA Update with Phu Nguyen.

COVID – MIOSHA – Office Training (Tony Vermaas): Offices are now a priority for MIOSHA. Here's a 6:05 video that can be used to document training: <https://www.youtube.com/watch?v=VgttqozWzBQ>

Adjourned: James adjourned the board meeting at 12:48 p.m. The minutes were e-mailed before 1:30 p.m.

Submitted by: Jon Lunderberg
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