



MCOY 1001

MCOY AWARDS OVERVIEW

The Annual Michigan Contractor of the Year (MCOY) Awards allow ASAM membership to celebrate the General Contractors and Construction Managers who exhibit best practices, professionalism and collaboration with Michigan's trade contractor community. This document is a brief overview of the MCOY nomination and voting processes - for a detailed look at criteria and rules, click [here](#).

ASAM MEMBER ELIGIBILITY (for nominations and voting)

- Must be a "trade contractor" or "supplier" member of the association.
- Service providers and chapter sponsors are not eligible to nominate or to vote, but are invited to attend the award ceremony.

“The MCOY Awards allow us to showcase the best of the best as voted on by the people working directly with our GC and CM partners.”

Travis Koetje, Burgess Concrete
2022-2023 MCOY Chairperson

STEP ONE: NOMINATIONS

- Voting members nominate General Contractor or Construction Manager companies they’ve worked with in the last year and based on the voting criteria listed below.
- ASAM member companies are emailed a specialized link for nominations.
- Each nominee must receive a minimum of 3 votes to qualify as a nominated company.
- After tallies from Step One have been counted, the top 8 nominated companies will be included in Step Two, voting for the award.

1. Please nominate up to three candidates. If your company has fewer than three nominations, please write N/A in the extra box(es). *

Nominee One

Nominee Two

Nominee Three

Submit

0%

VOTING CRITERIA

Administrative Procedures - Clearly defines administrative procedures at the time of contract issue. Provides a contract and replies to RFI's, bulletin quotes, and other change correspondence in a timely manner, and requires all trade contractors to do the same. Does not expect the trade contractor to take unnecessary risks or make assumptions that may later prove false.

Bid Ethics & Practice - Follows and ensures the integrity of the bid process for both publicly and privately bid projects. Ensures consistency as it relates to the scope of work, plans, specifications, and contracts, and provides sufficient time to react to changes noted in addenda, RFI's, and other communications. Does not knowingly push undue risk onto trade contractors. Respects confidentiality of trade contractor quotes and follows fair post-bid procedures by not engaging in bid shopping.

Communication - Questions and concerns are dealt with in a timely manner so as to keep the project moving forward. Regularly communicates candidly, openly, and professionally, shares successes and challenges to all of those involved in the project.

Project Onsite Supervision - An experienced supervisor who understands effective workflow. Creates a team approach with trade contractors. Limits delays and wasteful sequencing, stacking, and acceleration. Takes the lead in dealing with site challenges, professionally and in a timely manner, and treats individuals with respect and dignity. Provides sufficient supervisory manpower to meet project needs.

Payment Terms - Clearly outlines and communicates contract payment terms & requirements. Proactively communicates any payment delays. Recognizes the importance of cash flow to the trade contractors on the project. As project progresses, releases retainage in a timely fashion. Fights for reasonable trade contractor payment terms and holds owners accountable.

Project Relationships & Collaboration - Establishes a spirit of teamwork in the office and in the field. Handles all team members' concerns and input in a cooperative, reasonable manner. Sets the tone on the job for all to work together for the good of the project. Manages the owners' expectations and works to ensure that all trade contractors involved maintain a positive reputation. Executes and promotes collaborative problem-solving techniques.

Quality Workmanship - Establishes applicable standards for quality of work that meet or exceed the industry standards. Utilizes these quality standards as the measuring stick for workmanship quality. Develops work plans which promote quality workmanship. Engages all contractors in the exploration of best practices and innovative solutions as it relates to the construction process.

Safety - Leads the way in creating a safe job site by ensuring each site is clean, neat, organized and routinely inspected. Provides written standards as it relates to job site safety, creates a job environment that encourages safety education, proactive site-specific safety planning, and holds all of those involved on a project accountable to follow these standards.

Schedule Coordination - Builds collaborative, realistic, and dependable schedules. Consistently updates and communicates revised schedules with all trade contractors. Understands project flow, trade contractor task durations, and proactively solves road blocks. Effectively sequences the work and holds everyone accountable to meet the project schedule.

“When voting, we typically bring in lunch and schedule a team meeting with everyone who has relevant information. We know it’s going to take a little while and we want to provide quality feedback.”

John Turner, Vos Glass
2022-2023 ASAM President

STEP TWO: VOTING

- All voting will be conducted electronically through ASAM’s subscription to Alchemer.
- Each ASAM member company will be emailed a specialized link for voting.
- Eligible voting members vote for only the nominee companies that they have experience working with in the last year. If a voting member does not have experience working with the nominee in the last year, they are welcome to leave a general comment about the nominee.
- Each nominee will be evaluated based on “MCOY Award voting criteria”. For a vote to count, a minimum of 7 of the 9 categories must receive scores (only 2 N/As allowed per nominee).
- Each category is weighted equally.
- If the ASAM member does not have any experience in evaluating a particular nominee, an “N/A” score will be allowed in each of the 9 voting categories. The vote will not be included in calculating the total average score calculation and it will not be included toward the overall minimum of 35% of the total completed votes.
- In voting/scoring for a particular category (e.g. Safety), if the ASAM member does not have any experience with the nominee for that category, an “N/A” score will not be included in calculating the total average score calculation. Again, for a vote to count for a nominee, a minimum of 7 of the 9 categories must receive scores (only 2 N/As allowed per nominee). The average will be calculated based on the total score divided by the number of categories.
 - Example – five categories received “Some effort” worth 5 points each, 25 points; two categories received “No effort” worth 2 points each, 4 points; two categories received “Shows it” worth 6 points each, 12 points. Total points would equal 41. The total average for this nominee’s vote would be 4.5556 (41/9).
- Each ASAM member company may only vote once. The primary member from each member company has the responsibility of conducting their internal company evaluation of nominees and electronically entering their scores on behalf of their company.

STEP THREE: SCORING

- Beene Garter will be responsible for monitoring the MCOY award nomination, the voting process, and will be tabulating the final average scores to determine the award winners. Eric Larson, Partner with Beene Garter, will be the sole partner responsible for overseeing the MCOY award process. The winners will be kept in secret until they are read at the MCOY award event on August 31, 2022. Beene Garter's construction and real estate group (partners or professional staff) will not be involved in the award calculation process to determine the winners.
- Determination of the award winners (meeting the minimum number of total votes – 35%)
 - The overall winner will have the highest total average score.
 - Consolation awards will be awarded to the nominees with the second and third highest total average score.
 - The remaining seven nominated companies will be recognized at the event and in the MiBiz publications associated with the event.
 - In case of a tie for first, second, or third place, the winners will be decided based on the total average category scores, starting with the first category (ethics), and going down the category list in order until the tie is broken.
- After the MCOY Award event on August 31, 2022, the nominee will receive a confidential letter providing the voting average for their company and the average score for all of the nominees. Nominee information gathered (voting, voting results, score calculations) will remain confidential with the nominee, Beene Garter, and the ASAM board. No member of the American Subcontractors Association, locally or nationally, or other nominees will be privileged to this information now or in the future.

